

Training institution shall

- administer a placement test before the start of the course;
- appropriately prepare participants for mastering the competencies identified in the training program.
- provide the personal and material conditions necessary for completing the course, including qualified teaching staff and teaching material;
- make it sure that if more than 50% of any 90-minute class fails to be completed due to a technical error occurring at the teacher's end, the whole class will be made up for;
- refund the tuition fee to participants in case it fails to implement the course or guarantee the above terms and conditions, which shall be considered as breach of contract;
- be bound to make up for the class cancelled by the participant in the case of a private course only if the cancellation occurs at least 24 hours before the time of the class;

Participants shall

- comply with the terms and conditions in this adult education contract;
- take a preliminary placement test if necessary;
- understand and accept that upon non-payment of the tuition fee, or exceeding the maximum amount of missed classes -each and all of which shall count as breach of contract - he or she shall not be granted a Certificate/ Certificate of Completion;
- understand and accept that the tuition fee has to be paid until the start date of the course;
- understand and accept that the following documents will be issued by the request of the participant: Certificate (in Hungarian) and/or Certificate of Completion (in Hungarian and in English);
- not receive a refund of the tuition fee if he or she decides to leave before the completion of the course;
- accept the fact that if he/she is unable to attend the class due to a technical problem, the Training institution will not take any responsibility;
- be allowed, in the case of a private course, to rearrange the individual classes within a time-period not exceeding more than 50% of the original time-frame.

Miscellaneous

- Participants shall understand and accept that proper handling of their personal data is required for participation in the program. Participants shall allow Training institution to handle their personal data according to the law on protection of data for the purpose of registry, data supply and keeping contact.
- Training institution shall provide access to personal data of participants only for organizations authorized to inspect the implementation of the programs.
- Training institution shall archive personal data of participants for a period of eight years.
- Training institution may take photographs and video recordings about participants during the courses. Should participants, for whatever reason, refuse to grant permission to Training institution for using these digital images in promotional material, they are kindly requested to inform Training institution.
- The present general terms and conditions are based on the regulations of A felnőttképzésről szóló 2013. évi LXXVII. törvény (Adult Education Law LXXVII of 2013)
- For any issue not regulated in here, the rules of Hungarian Civil Code shall be applicable.